

JOB DESCRIPTION AND PERSON SPECIFICATION PCN

JOB TITLE: Social Prescribing Link Coordinator Child & Adult Mental Health

Employed by: Imago

Responsible to: Social Prescribing Service Manager

Working hours: Full time or part time, Monday to Friday. Flexibility required as occasional evening or weekends needed

Background: Imago is a social action charity delivering an innovative range of services to individuals, voluntary and community organisations and private and public-sector agencies in Kent, East Sussex, Medway and London. Underpinning our work is a commitment to excellence, evidencing impact and safeguarding vulnerable people. We work with individuals, families, and communities to create change together.

Purpose of Role: To deliver a service with the aim of improving the health and wellbeing outcomes of child and adult patients with mental health conditions. Support the further aims of early identification and intervention, increasing resilience, maintaining and increasing independence, reducing the demand on health services and making more appropriate use of social care and community services.

RESPONSIBILITIES AND DUTIES

- Independently manage GP referrals, self-referrals and online enquiries for children and adults with mental health conditions
- Work with children, families and patients in a supportive, holistic way to address practical and psychological barriers, such as lack of transport, low confidence and social isolation, coping strategies for daily living; work together to enable positive change
- Support communication with children, adults, and their families, and between services; advocate for children and adults at risk
- Make referrals to local community groups and other agencies; facilitate the sharing of information, resources, and intelligence about any gaps in provision
- Signpost and facilitate access to support services including financial and benefit advice, housing, health and safety home systems, and leisure and social activities
- Develop the role in line with the requirements of the PCN; undertake activities to meet delivery needs; work with clients on a one-to-one basis; develop and deliver group support where required
- Work closely and independently within individual practices in Primary Care Networks; accurately represent the PCN and ensure the values of the PCN and Imago are always upheld in carrying out the role
- Develop networks and work in partnership with other agencies; attend multi-disciplinary meetings

- Work with GP's and health and social care professionals to increase awareness of the service; attend local events and networking
- Take part in comprehensive induction, training and development, adhere to Imago policies, and work with an understanding of lone working, data protection, and health and safety principles
- Ensure performance outcomes are recorded and monitored; submit monthly case studies.
- Maintain excellent records using NHS and Imago databases
- Undertake regular evaluation of the service ensuring that the clients are at the heart of the process
- Undertake relevant internal and external training
- Ensure all safeguarding concerns are managed in line with Imago's Safeguarding Policy
- Have a commitment to equal opportunities, ensuring services are accessible to all sections of the community

ESSENTIAL SKILLS AND EXPERIENCE

- Relevant personal or professional experience of working with children and vulnerable adults in social care, health, education or voluntary and community sector
- Experience of delivering mental health support to individuals or groups
- Proven experience of report writing, and working with individuals to identify and action personal goals; experience of monitoring and evaluation
- Operational experience of multi-agency working
- Understanding of Safeguarding roles and responsibilities
- Ability to work independently and as part of a team; to meet objectives, achieve targets and work to tight deadlines
- Excellent communication skills – written and verbal
- Ability to stay calm in challenging situations and have a measured response
- Confident working within professional boundaries
- Ability to forge effective relationships at all levels and across boundaries
- Proficient in using word, excel, websites and experience of using a database; use of social media
- Good level of education
- Hold a full driving licence with business insurance and have access to own transport

Desirable Experience

- NVQ Level 3 in Health and Social Care and Information and Guidance
- Knowledge of policy and legislation relating to children and young people and vulnerable adults
- Presentation skills

Post is subject to references and a satisfactory enhanced
Disclosure and Barring Service check